



OFF-DUTY POLICE OFFICERS

PURPOSE

- The purpose of this program is to offer the option of providing off-duty uniformed Chicago Police (CPD) officers to events which want to utilize them. Having uniformed Chicago Police Officers will give attendees a greater sense of security and safety.
- Public/Consumer Events will be required to have off-duty officers on event days.
- The officers will then be assigned to high visibility locations and provide additional security as well as a visual deterrence.
- McCormick Place Security will work with the Event Organizer and approve the locations and numbers of police officers requested/required.
- It is a recommendation and best practice to schedule a minimum of 2 officers. Consideration will be made for power shift assignments, ex. (1) 8am-4pm and (1) 10am-6pm.
- If four (4) or more off-duty officers are requested to work a Sergeant of Police will also be assigned to provide appropriate supervision.

PROCESS

Event Organizers that want to take advantage of this program will order the officers through the Security Event Coordinator:

- Nature and location of assignment
- Hours of assignment (six (6) hour minimum) and overtime after 8 hours
- Number of officers requested for the assignment

APPROVAL OF ASSIGNMENTS

- Director of Security will review and make any necessary modifications prior to approving the request. They will have the final approval concerning the nature of the assignment and the number of officers that are needed. They may mandate the use and deployment of off-duty police services.
- Director of Security will notify the Event Manager of any changes to the number and nature of assignments.
- Once the assignments have been approved, the Security Event Coordinator will schedule the Officers. They will make every effort to reduce overtime costs.

- Event Organizers are responsible for granting lunch and break periods to the off-duty officers.
- Event Organizer will be billed for the services at prevailing rates.

Program Subject to Change