



**Invitation for Bids (IFB)  
Furniture Purchase  
S2019-09  
Addendum No. 1**

May 10, 2019

This Addendum No. 1 consists of **two (2)** pages. Proposers must acknowledge receipt of this Addendum No. 1 in Required Form A – Form of Transmittal Letter.

This Addendum No. 1 has the following information to be incorporated into the Invitation for Bids (IFB):

Item 1:                           Answers to questions submitted by potential bidders:

<b>Bidders Question:</b>		<b>McCormick Place   SMG Response:</b>
1	Are you planning on purchasing or just renting the tables?	<b>As outlined in the bid document, McCormick Place   SMG will be <i>purchasing</i> the tables.</b>
2	There is no manufacturer listed. Are you open to any manufacturer?	<b>Any Manufacturer.</b>
3	If the height adjustability is lower than 30" and higher than 42", is that acceptable?	<b>Must adjust to heights of 30" low and 42" high.</b>
4	Do the tables just need to be brought to the dock and you will take off, or do you need assembly and inside delivery?	<b>We can receive at dock. Must ship assembled or assemble on site.</b>
5	Are the locations union buildings?	<b>Please refer to Section 4.15 and 4.16 of the bid document.</b>
6	Do the finishes on the table matter?	<b>High quality finish / usable without linen</b>
7	How many tables are you needing?	<b>Please refer to Attachment 1, hereto, which includes an amended bid form, including quantities.</b>
8	Will these need to be delivered as Purchase Orders are submitted or will they be a single PO? If it is on multiple PO's over an extended period of time, how long is the contract for?	<b>Please refer to Section 2.4 of the bid document.</b>
9	Bids may be submitted electronically via e-mail before the bid opening with no hard copies returned, correct?	<b>Yes, that is correct.</b>
10	Will there be a public bid opening?	<b>No, McCormick Place   SMG will not hold a public bid opening.</b>

Item 2:                           Attachment 1: Required Form A – Amended Bid Form. All bidders are to replace Required Form A in its entirety and use this attachment in the final bid submittal package.

Hilary Barker  
Purchasing Manager

Invitation for Bids – Furniture Purchase  
 Addendum 1  
 Attachment 1 – Required Form A – **Amended** Bid Form

REQUIRED FORM A – BID FORM

**PROJECT DESCRIPTION:** McCormick Place Furniture Purchase  
**PROJECT NUMBER:** #S2019-09  
**BIDDER:** \_\_\_\_\_

Line Item	Description	Manufacturer	QTY	Unit Cost	Extended Cost
1	36" Dia Urethane Edge Table on Glides with Nesting – Flip top adjustable height – low / 30" and high / 42"		100		
<b>GRAND TOTAL:</b>					\$_____